



SAMBALPURI BASTRALAYA HANDLOOM CO-OPERATIVE SOCIETY LTD.

AT/PO/DIST.-BARGARH, HT&H DEPT., GOVT. OF ODISHA, PIN- 768028
PHONE NO- 06646-230472, 233140, FAX - 06646 -233140,234223,



TIN-21131701113

REGD NO-117/SM DT.22.06.54, GSTIN- 21AALAS6439F1ZG

e-mail:- sambalpuribastralayabgh@gmail.com Website: - www.sambalpuribastralaya.com

Tender Notice No— 446

Dated: 25.02.2026

QUOTATION CALL NOTICE

Sealed quotations are invited from the Insurance Companies registered with IRDA for insurance coverage of Properties/Assets of **Sambalpur Bastralaya Handloom Coop. Society Ltd., Bargarh** at different premises against the following risk for the period from dt. 01.04.2026 to 31.03.2027.

- I. Fire & Allied perils
- II. Burglary & House-Breaking
- III. Fidelity Guarantee
- IV. Electronic Equipment Insurance (EEI)
- V. Money Insurance (Cash-in Safe & Transit)
- VI. Exhibitions insurance

The interested Insurance Companies are required to submit their lowest premium rate along with details terms and conditions in a sealed cover for each category of Insurance policy, as per the applicable policy conditions.

The sealed quotation must reach the office of the **Managing Director** on or before dt.18.03.2026 upto 2 P.M. Quotations received after the stipulated date and time shall not be entertained.

The quotation will be opened and finalized by the Committee constituted for the purpose at 3.30PM on 25.03.2026.

For details information and schedule of assets, interested bidders may visit our official website: www.sambalpuribastralaya.com

The undersigned reserves the right to accept or reject any or all the quotations without assigning any reason thereof.

By order of Managing Director

Sd/- S.L.Singh
Secretary

PROPERTY TO BE INSURED

Cloth Stock in MGFGs

Grey Yarn and dyed yarn in MGRM

Dyes Chemicals in MGRM

Bandha Stock and dyes chemicals stock in Bandha Section

Loose yarn on dyeing process

Cloth stock in sale branches and sales representatives

Cloth stock in Quality Control

Cloth stock and raw material stock such as Yarn (both grey and dyes).Dyes chemicals and Weaving accessories in Weaving branches

Fire policy of old and new office building

F G policy for in charges of sale/weaving Godown and cashier

Cash-in-safe in sale and weaving branches

Cash-in-transit of sale and weaving branches for sale branches.Different sale branch to local banks and Head Office for Weaving Branch,Head Office to different weaving branches.

Cash-in-safe and cash-in-transit Head office to local banks at Bragarh vice-versa

Open marine cargo by road/rail to different exhibitions outside the state vice-versa

Fire insurance of Dyeing House

Fire,Burglary insurance of cloth stock in exhibition/expos

The undersigned reserves the right to accept or reject any or all the quotations without assigning any reason thereof.

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Details of Insurance Risks to be covered

SI No.	Name and Type of Policy	Brief description of Risk(s)	Occupancy
1	Standard Fire and Special Perils/ Bharat Sookshma Udyam Suraksha and Bharat Laghu Udyam Suraksha--Floater with Add-on cover for Earthquake, STFI.,Terrorism	Cloth stock in main godown(M.G.F.G) at various places	Storage
		Cloth stock in Quality Control at various places	
		Cloth stock in Sales Branches and Sale Representatives,Cloth stock in MGRM,Bhubaneswar	Shop/Showroom
		Stocks in trade-Grey yarn & Dyeing yarn, Dyes & Chemicals,bandha stock,Raw-materials & Stock of Weaving Branches	Storage
		Grey yarn & Dyeing yarn	
		Dyes & Chemicals in MGRM at various locations	
		Damage yarn in Dyeing Factory	
		Bandha stock in Bandha Sec	
		Cloth stock & Raw materials stock in different weaving branches	
		Raw materials stock in MGRM,Bhubaneswar	
2	Standard Fire and Special Perils/ Bharat Sookshma Udyam Suraksha and Bharat Laghu Udyam Suraksha--Floater with Add-on cover for Earthquake, STFI.,Terrorism	Dyeing unit building,Residential Quarters inside Dye house premises,Plant & Machinery	MFG
		Old Office Building	Office/Showroom/Go down
		New Office Building	Office/Showroom/Go down
3	Burglary and House Breaking	Insurance on stock of Trade,The property of the insured pertaining his business or Trade	Storage+Shop+MFG
4	Fidelity Guarantee (Floater)	Insurance against the employees in charge of 44 sales Branch,37 Weaving branch,11 godown,4 FGGM,1 Quality control,4 MGRM (106 nos. 1 lac each)	
		Cashier Head Office	
		Cashier at RMG,BBSR	
5	Money Insurance	Cash in Safe & Cash in Transit in sale and weaving branches and others branches to HO	
6	Marine Policy	Road/rail to different exhibitions site and vice-versa	
7	Exhibitions/Expo Insurance	Fire and Burglary insurance of cloth stock	

Note :

1. The net rates of premium are to be quoted strictly as per quotation format annexed.
2. One Exclusive insurance broker will be engaged to manage our entire insurance portfolio.
3. The below listed Terms / Clauses for respective policies need to be incorporated in addition to the standard Clauses/ Terms/ Warranties of respective policies.

Standard Fire & Special Policy – For Special Terms/Conditions/Clauses:-

1. Architect, surveyors & Consulting engineers fees (In excess of 3% of claim amount)

2. Removal of Debris (In excess of 1% of claim amount)
3. Insurance of Additional Expenses of rent for an Alternative Accommodation
4. Omission to Insure additions, alteration or extensions - 5 %
5. Reinstatement Value Clause other than stocks
6. Designation of Property Clause
7. Public Authority Clause.
8. Goods Held in Trust
9. Basement exclusion warranty removal
10. Waiver of Under Insurance up to 15% Clause.
11. 72 Hours Clause.

Burglary & Housebreaking Policy – For Stock/Plant Special Terms/Conditions/Clauses:-

1. Theft and RSMD Clause

Exhibition Insurance - For Stock Special Terms/Conditions/Clauses:-

1. Terrorism

Eligibility criteria/prequalification

1. Public / Private Sector Insurance Companies duly approved by the IRDAI are eligible to participate as bidders.
2. Company defaulted in settlement of any claim rightfully due to Sambalpuri Bastralaya Handloom Coop. Society Ltd., Bargarh will not be considered.

Instruction To The Bidders.

1. The coverage of insurance will be for the financial year 2026-27.
2. All documents shall be enclosed in a sealed envelope super scribed “**Quotation for Insurance of Sambalpuri Bastralaya Handloom Coop. Society Ltd.,Bargarh 2026-27**”
3. The form is to be properly filled in by the competent authority/authorised signatory of the company intending to participate in proposed Bid.
4. Quotation is to be submitted to the Managing Director, **Sambalpuri Bastralaya Handloom Coop. Society Ltd.,Bargarh** by 2.00 pm on or before Dt.18.03.2026.
5. The sealed covers shall be opened on 25th March’2026 at 3.30 pm in the office chamber of Managing Director, **Sambalpuri Bastralaya Handloom Coop. Society Ltd.**, in the presence of the representatives of the participating companies and the Committee Member of **Sambalpuri Bastralaya Handloom Coop. Society Ltd.,Bargarh** and officials of our Broker to be entrusted for the purpose.
6. The management reserves the right to accept or reject any or all quotations without assigning any reason thereof.

Bid Validity

All the Bidders shall keep their Bids valid for a period of 60 days from the date of opening of quotation/bids. For any further clarifications, queries & information the following Email Ids and Mobile Numbers may be noted.

1. sambalpuribastralayabgh@gmail.com - Cell No.- 8249265835

The Authority reserves the Right to Cancel or Reject any or all quotations without assigning any reason thereof.

Yours faithfully,

Sd/- D.Nandy
Managing Director

QUOTATION FORMAT

Proposer/Owner's Name	Sambalpuri Bastralaya Handloom Coop. Society Ltd.,	
Address	At/Po : Bargarh,Pin-768028	
Description of Assets	Description of Insurance	Rate per Mille
Cloth Stock in MGFGs (Main Godown Finished Good)	Standard Fire and Special Perils/ Bharat Sookshma Udyam Suraksha and Bharat Laghu Udyam Suraksha-- Floater with Add-on cover for Earthquake, STFI.,Terrorism	
Grey Yarn and dyed yarn in MGRM (Main Godown Raw Materials)		
Dyes Chemicals in MGRM (Main Godown Raw Materials)		
Bandha Stock and dyes chemicals stock in Bandha Section		
Loose yarn on dyeing process		
Cloth stock in sale branches and sales representatives		
Cloth stock in Quality Control		
Cloth stock and raw material stock such as Yarn (both grey and dyes).Dyes chemicals and Weaving accessories in Weaving branches		
Fire policy of old and new office building (Office/Godown/Showroom)		
F G policy for in charges of sale/weaving Godown and cashier		Fidelity Guarantee Insurance
Cash-in-safe in sale and weaving branches	Money Insurance	
Cash-in-transit of sale and weaving branches for sale branches.Different sale branch to local banks and Head Office for Weaving Branch,Head Office to different weaving branches.	Money Insurance	
Cash-in-safe and cash-in-transit Head office to local banks at Bragarh vice-versa	Money Insurance	
Open marine cargo by road/rail to different exhibitions outside the state vice-versa	Marine Insurance	
Fire insurance of Dyeing House	Standard Fire and Special Perils/ Bharat Sookshma Udyam Suraksha and Bharat Laghu Udyam Suraksha-- Floater with Add-on cover for Earthquake, STFI.,Terrorism	
Fire,Burglary insurance of cloth stock in exhibition/expos	Standard Fire and Special Perils/ Bharat Sookshma Udyam Suraksha and Bharat Laghu Udyam Suraksha-- Floater with Add-on cover for Earthquake, STFI.,Terrorism + Burglary	
Insurance on stock of Trade,The property of the insured pertaining his business or Trade	Burglary and House Breaking	
Dyeing unit building,Quarters,Plant and Machinery	Standard Fire and Special Perils/ Bharat Sookshma Udyam Suraksha and Bharat Laghu Udyam Suraksha-- Floater with Add-on cover for Earthquake, STFI.,Terrorism	

Place:
Date:

Signature of The Bidder Or
Authorised Person

Office Seal:

Sambalpuri Bastralaya Handloom Cooperative Society Ltd., Bargarh FIRE , STFI ETC. INSURANCE FOR THE PERIOD FROM 1.4.2026 to 31.03.2027 (Tentative Sum Insured)

2026-27				
Particulars of properties	Sum insured as per sale price for the FY 2025-26	Discount to arrive cost Price	Insurance to be done on cost price	
Cloth Stock in MGFGs (Main Godown Finished Good), Quality Control, Garment Units, e-Commerce BGH & BBSR	26,55,00,000.00	-20%	21,24,00,000.00	
Grey Yarn and dyed yarn in MGRM (Main Godown Raw Materials)	3,00,00,000.00	-10%	2,70,00,000.00	
Dyes Chemicals in MGRM (Main Godown Raw Materials)	40,00,000.00	-20%	32,00,000.00	
Bandha Stock and dyes chemicals stock in Bandha Section	15,00,000.00		15,00,000.00	
Loose yarn on dyeing process	4,00,000.00		4,00,000.00	
Cloth stock in sale branches and sales representatives	39,34,00,000.00	-20%	31,47,20,000.00	
Cloth stock and raw material stock such as Yarn (both grey and dyes).Dyes chemicals and Weaving accessories in Weaving branches	2,20,00,000.00	-20%	1,76,00,000.00	
Fire policy of old and new office building	30,00,000.00		30,00,000.00	
Fire insurance of Dyeing House	50,00,000.00		50,00,000.00	
Dyeing unit building,Quarters,	50,00,000.00		50,00,000.00	
Plant and Machinery				
Fire,Burglary insurance of cloth stock in exhibition/expos			-	
Total-	72,98,00,000.00		58,98,20,000.00	

Sambalpuri Bastralaya Handloom Cooperative Society Ltd., Bargarh BURGLARY INSURANCE FOR THE PERIOD FROM 01.04.2026 TO 31.03.2027 (Tentative Sum Insured)

2026-27				
Sl. No	Particulars of properties	Sum insured as per sale price for the FY 2025-26	Discount to arrive cost Price	Insurance to be done on cost price
1	Cloth Stock in MGFGs (Main Godown Finished Good), Quality Control, Garment Units, e-Commerce BGH & BBSR	26,55,00,000.00	-20%	21,24,00,000.00
2	Grey Yarn and dyed yarn in MGRM (Main Godown Raw Materials)	3,00,00,000.00	-10%	2,70,00,000.00
3	Dyes Chemicals in MGRM (Main Godown Raw Materials)	40,00,000.00	-20%	32,00,000.00
4	Bandha Stock and dyes chemicals stock in Bandha Section	15,00,000.00		15,00,000.00
5	Loose yarn on dyeing process	4,00,000.00		4,00,000.00
6	Cloth stock in sale branches and sales representatives	39,34,00,000.00	-20%	31,47,20,000.00
7	Cloth stock and raw material stock such as Yarn (both grey and dyes).Dyes chemicals and Weaving accessories in Weaving branches	2,20,00,000.00	-20%	1,76,00,000.00
		71,68,00,000.00		57,68,20,000.00

Sambalpuri Bastralaya Handloom Cooperative Society Ltd., Bargarh MONEY INSURANCE FOR THE PERIOD FROM 01.04.2026 TO 31.03.2027 (2026-27) (Tentative Sum Insured)

Sl. No	Particulars of properties	Sum insured as per sale price for the FY 2025-26	Discount to arrive cost Price	Insurance to be done on cost price
1	Cash in Safe in Sale , Weaving Branches & RMG, BBSR	62,72,000.00		62,72,000.00
2	Cash in transit of sale Branches different branhes to banks and head office and vice versa with single carring limit Rs.7,00,000/-	15,00,00,000.00		15,00,00,000.00
3	Cash in transit of Weaving Branches different branhes to banks and head office and vice versawith single carring limit Rs.2,00,000/-	13,00,00,000.00		13,00,00,000.00
4	Cash in transit of head office & Regional office, Bhubaneswar. Office to local Bank and vice versa with single carrying limit of Rs.5.00 lakh each.	2,00,00,000.00		2,00,00,000.00
5	Cash in safe of head office	10,00,000.00		10,00,000.00
		30,72,72,000.00	-	30,72,72,000.00

Sl. No	Particulars of properties	Sum insured as per sale price for the FY 2023-2024	Discount to arrive cost Price	Insurance to be done on cost price
1	Open marine cargo by road /Rail to different sale branches/exhibitionins outside the state and vice versa	2,50,00,000.00		2,50,00,000.00
		2,50,00,000.00		2,50,00,000.00

Sambalpuri Bastralaya Handloom Cooperative Society Ltd., Bargarh

Fidelity Guarantee Insurance Policy for the period from 1.4.2026 to 31.03.2027 (2026-27) (Tentative Sum Insured)

Sl. No	Particulars of properties	Sum insured as per sale price for the FY 2025-26	Discount to arrive cost Price	Insurance to be done on cost price
1	F G policy for in charges of sale/weaving & Godown 92 persons(8 nos. of Godowns, one qulaity control, one MGRM stock, 2 BBSR RMG godown, 34 nos. of weaving/bandha and tani section, 45 nos. of sales unit including one joint incharge of Navi Mumbai	1,32,50,000.00	-20%	1,06,00,000.00
2	Fidelity guarantee insurance policy for cashier head Office	5,00,000.00		5,00,000.00
3	Fidelity guarantee insurance policy for cashier at R.M.G,BBSR	1,00,000.00		1,00,000.00
	Total	1,38,50,000.00		1,12,00,000.00

NB:- The sum assured may be changed at the time of finalisation of premium during opening of tender.