

## Advertisement Matter

### **Directorate of Textiles, Odisha Satyanagar, Bhubaneswar-751007**

#### **INVITING APPLICATIONS FOR EMPANELMENT OF MCP**

ADVERTISEMENT REFERENCE: SADHAC L.N 178/ 01.03.2024

Directorate of Textiles, Odisha invites fresh applications from interested skilled Weavers/ Dyers from Handloom sector for empanelment as State Level Master Crafts Person (MCP) to impart training indifferent trades like (i) Basic weaving (ii) weaving with Jalla & Dobby (iii) Weaving with Jacquard (iv) Tie & dye making and weaving (v) Dyeing (vi) Gurusishya Parampara under capacity building program (skill up gradation training) of the scheme POHI. **Last Date for submission of Application form: Date- 20.03.2024, time-5:00 PM.** Bio-data Form for empanelment in the list of MCP and Formal structure & Syllabus of the training programme can be downloaded from the websites: [www.sadhacodisha.org.in](http://www.sadhacodisha.org.in), <https://handloom.odisha.gov.in>, <https://textiles.odisha.gov.in>, <https://www.sambalpuribastralaya.com> <https://www.boyanika.com>.

Interested candidates are requested to send their applications along with duly filled in Bio-data by Regd./ Speed Post on address. State Agency for Development of Handloom Clusters (SADHAC) At: Directorate of Textiles, Odisha 1<sup>st</sup> floor, Satyanagar, Bhubaneswar-751007 (Odisha), Ph. No.0674-2572256

**Sd/- Member Secretary, SADHAC**

Date of Publish- 03.03.2024  
Published in Prameya & Dharitri

**Bio-data for empanelment in the list of Master Crafts Person(MCPs)for impartin  
Training in Handloom Sector**

1. Name of the applicant:

2. Date of birth:

3. Father's/Husband's Name:

4. Detail Postal Address:

5. Contact number with e-mail (if any):

6. AADHAAR Number:

7. Bank Account details:

8. Qualification (Xerox copies of certificate to be attached)

9. Present Profession:

10. Year of experience in detail with supporting documents:

11. Specialisation, if any:

12. Awards received, if any (Documents to be enclosed):

13. Name of the trade in which wants to be empanelled:

(i) Basic weaving, (ii) Weaving with Jalla & Dobby, (iii) Weavingh with Jacquard, (iv)Tie & Dye making  
and weaving, (v)Dyeing,

(vi) Gurusishya Parampara

14. Copy of Documents to be enclosed:

a. Weavers' Identity Card

b. AADHAAR card

c. Front page of Bank Pass Book

d. Certificate towards qualification

e. Awards received

f. Any other (likes to enclosed)

Passport size  
photograph to be  
attached

The above facts are true to the best of my knowledge.

Signature of the Applicant

(191)

**Government of Odisha**  
**Handlooms, Textiles & Handicrafts Department**

No. HTH-HC-83/17/ 7468 /HTH, Bhubaneswar dtd. 4/12/18

From

Anjana Panda, OAS  
Joint Secretary to Government

To

The Director, H&CI, Odisha, Bhubaneswar/  
Director, Handlooms & Textiles, Odisha, Bhubaneswar

Sub: - Approval of the Guideline on Skill Development Programme (Capacity Building).

Sir,

I am directed to say that the guideline on Skill Development Programmes (Capacity Building) for Handloom & Handicraft Sectors as submitted by the Committee constituted for the purpose, has been approved by Government with some modifications, the copy of which is enclosed for information and necessary action.

It is requested to submit proposals, for implementation of training programmes in accordance with the guidelines, for sanction of funds.

Further the copy of the guidelines may be circulated to all other concerned.

Encl:-As above.

Yours faithfully,

B  
E-5 110  
6/12  
Memo No. 7469 /Dated 4/12/18

Copy with copy of the guidelines forwarded to the Handlooms Section/Sericulture Section for information and necessary action.

Memo No. 7470 /Dated 4/12/18

Copy with copy of the guidelines forwarded to Joint Secretary to Government, HT&H Department (Sri Brundaban Behera) for information and necessary action.

3.12.2018  
Joint Secretary to Government

3.12.2018  
Joint Secretary to Government

3.12.2018  
Joint Secretary to Government

1469B  
06/12/18



190

## DRAFT GUIDELINES FOR IMPLEMENTATION OF CAPACITY BUILDING

### HANDLOOM SECTOR

#### 1. INTRODUCTION:

Handloom is a caste based & tradition oriented cottage industry of our State and plays a vital role in the rural economy. The weaving and allied activities are performed by the weaver families to earn their livelihood with self employment. The industry provides gainful employment to over forty thousand weaver families for generation after generation. The skill of the weavers differ from place to place, men to men and product to product. Due to present advancement in technology, handloom industry is facing stiff competition in the market for its sustenance. In order to provide regular and sustainable employment to the weavers and ancillary workers for their day to day livelihood as well as to improve their socio-economic status, capacity building is highly necessary. Capacity Building includes training and exposure visit.

The key features of different training programmes to be imparted to various target groups in Handloom sector are given below.

Sl. No	Category of Training	Name of the Trade	Target Group	Duration	Batch Size
1	Skill Up-gradation Training	<b>A. Basic Level Training Programme:</b>			
		Basic Weaving	Fresher	1248 hours (6 months)	20
		Basic Tie-Dye making & Weaving	Fresher/Existing Weaver who does not know tie & dye making	832 hours (4 months)	20
		Dyeing	Fresher / Existing Dyer / Tie & Dye maker	416 hours (2 months)	20
		<b>B. Higher Level Training Programme:</b>			
		Advanced Weaving with Jacquard	Weaver having minimum 3 years of experience	832 hours (4 months)	10
		Advanced Weaving with Jalla & Dobby	Weaver having minimum 3 years of experience	416 hours (2 months)	20
		Guru Sishya Parampara	Skilled Weaver and Tie & Dye maker having minimum 3 years of experience	1248 hours (6 months)	20



2	Institutional Training	Soft Skill Training - Entrepreneurship Development Programme (EDP) / Management Development Programme (MDP) / Computer Awareness Programme / Design Development Programme / Seminar, Workshop, Buyer - Seller Meet (BSM) & Conference / Exposure Visit of Officials / Documentation of different Handloom Products / Design Sensitisation Programme / Training of Trainers	Young Entrepreneur / Employee of Handloom Organisations & PWCS / Govt. Officials / Master Weavers / Designers	2 to 10 days depending up on the type and need of the programme	10 to 50 as per need
---	------------------------	--	---	---	----------------------

## 2. JUSTIFICATION:

### 2.1 Basic Weaving:

It is observed that children of the weaver families in the age groups between 18 to 20 years or even more are not skilled enough to weave freely on the loom as a result of which the quality of the products and also the productivity is not up to the mark which results in less remuneration. Besides, a significant no. of unemployed youth from non-weaving community both in farm and non-farm sector is showing their interest in handloom profession. The primary mission of the training is reduction of unemployment, poverty and simultaneously to control exhaustion of handloom resources. It is necessary to impart training on Basic Weaving to the unemployed youth to create job opportunities and sufficient handloom resources.

For this purpose, Basic Weaving training shall be imparted to 20 numbers of trainees in a batch with 6 months duration at hired training centres under the guidance of Master Crafts Man (MCM). In order to acquire more knowledge & gain confidence, the trainees shall be motivated through exposure visit to nearby prominent handloom cluster(s) at the end of the training. New Looms shall also be provided to the successful trainees under the State Plan scheme "Promotion of Handloom Industries" (POHI).

### 2.2 Weaving with Jacquard:

In order to avoid engagement of extra person for weaving of extra warp and weft figured designs to minimise the extra labour, weaving with jacquard is mainly required in the skilled belts. As a result, the productivity as well as the quality of production can be improved significantly. The training on Weaving with Jacquard shall be imparted to 10 weavers in a batch for 4 months duration under the guidance of MCM. The trainees will be provided with new loom & jacquard with required accessories to take up the production of fabrics with designs through Jacquard.



### **2.3 Weaving with Jalla and Dobby:**

In order to produce handloom products with intricate designs on the body, anchal & border of a saree, dress materials, the weavers must be skilled enough to adopt Jalla and Dobby technique. The training on Weaving with Jalla and Dobby shall be imparted to 20 weavers in a batch for 2 months duration under the guidance of MCM. The trainee will be provided with New Jalla & Dobby with required accessories to take up the production of fabrics with designs through Jalla & Dobby. This training is to be conducted in non-tie & dye areas to improve the skill of weavers.

### **2.4 Tie & Dye Making and Weaving:**

It is observed that the weavers of non-tie & dye areas while producing Tie & Dye products during weaving, purchase the tie & dye design yarns from Nuapatna, Bargarh, Boudh and Sonepur area, which not only delays their production sometimes, but also restricts them in producing variety of production. Thus, in order to preserve the traditional & cultural heritage of our State, it is necessary to impart training on Tie & Dye making and Weaving to those who are not acquainted with tie & dye technique. Thus, the Tie & Dye Making and Weaving training shall be imparted to 20 nos. of trainees in a batch with 4 months duration under the guidance of a MCM. The trainees will be provided with equipments for making Tie & Dye.

### **2.5 Dyeing:**

It is felt that dyeing is a critical issue in Odisha Handloom fabrics as regards colour fastness and new colour shades are concerned. Handloom being a cottage based industry, dyeing is carried out by the weavers in a decentralized manner. Many times, dyeing parameters like temperature, concentration of dyes & auxiliaries, soaping, washing, water quality etc and also the dyeing methodology/ use of branded dyestuffs are not well taken care of by the dyers while dyeing yarns in hank form. Thus, in order to address the issues so as to produce market led new colour products with good colour fastness, training on Dyeing shall be imparted to 20 nos. of weavers / dyers in a batch with duration of 2 months under the guidance of a MCM preferably outside the State. The trainee beneficiaries will be provided with required equipments for carrying out their dyeing work.

### **2.6 Guru Sishya Parampara Training :**

The objectives of such training is to transfer of skill of exclusive weavers like Santh Kabir Awardee / National Awardee / State Awardee as Guru to the younger generation weavers with basic level training & three years experience in the field of tie & dye making & weaving / weaving of languishing designs / Weaving of traditional intricate designs to preserve the traditional craft heritage. Also, preference is to be given for Advanced level of skills in the field of handlooms to produce market oriented products.



18+

### 3. FORMAL STRUCTURE OF THE TRAINING:

#### 3.1. Basic Level Training Programme:

##### 3.1.1. Basic Weaving:

Subjects to be Covered	Estimated learning hours
Differentiate Yarn count & Quality	32
Demonstrate on different parts of a handloom like, Slay, Reed, Heald, Cloth Beam, Warp Beam, Shuttle Box, Picker, Buffer, Let-off & Take up motion, Temple, Treadles etc.	32
Perform Wet Processing like, Scouring & Bleaching of Cotton yarn & degumming and bleaching of Tassar / Silk Yarn, Sizing of Yarn.	136
Perform preparatory processes like Bobbin & Pirn Winding, Warping, Denting, Drafting, setting of warp Beam & Connecting Warp Beam to cloth beam.	368
Demonstrate different primary motions such as Shedding, Picking & Beating, Setting of treadles & rollers arrangement with heald shafts for shedding, Setting of picker buffer & picking ropes for picking. Control of movement of slay for beating. Demonstrate different Secondary motions like take up & let-off & their setting on loom.	616
Perform cutting of fabric as per length (Specification) folding of fabrics, coding & packing of fabric. Perform quality parameters for defect free fabrics like maintaining of selvedge, Joining of broken ends, avoiding shuttle trapping, maintaining uniform beating Calculate the consumption of yarn & other raw materials and fix the conversion charges for pricing of the fabrics.	54
Adopt preventing measures relating to shuttle out tracking, fire catching during weaving & post weaving stage, infection of throat & lungs due to cotton lint etc.	10
<b>Total Hours</b>	<b>1248</b>

##### 3.1.2 Tie & Dye Making and Weaving:

Subjects to be Covered	Estimated size (learning hours)
<b>Concepts of fibre &amp; yarn:</b> - Know the concepts of fibre & yarn and their types and introduction of impurities on Cotton / Silk Yarn.	8



<b>Concept of Tie &amp; Dye (Ikat):</b> Understanding Tie & Dye (Ikat) Design. - Understanding various traditional Ikat designs of fabrics of Odisha. - Design & Colour selection for different types of fabrics. - Understanding Weft Ikat, Warp Ikat, Double Ikat and combined Ikat.	16
<b>Treatment of yarn for Dyeing:</b> Understanding the relevance and processes for treatment of cotton / silk yarns. - Use of different chemicals/acids etc. in scouring, bleaching/degumming, dyeing etc. - Scouring, Bleaching, half bleaching etc.	72
<b>Preparation of Weft Ikat:</b> - Preparation of subgroups. Winding of yarn in bobbin, warping & sub grouping. - Preparation of groups. - Transferring & mounting on frame. - Understanding tying & dyeing, washing & drying, untying, separation from groups to subgroups, subgroups to individual thread and winding in pirn for making Tie & Dye Design on loom.	244
<b>Preparation of Warp Ikat:</b> Preparation of yarn setup for fabric, warping, selection of subgroups, groups. - Transferring & mounting on frame. - Understanding tying & dyeing, washing & drying, untying, separation from groups to subgroups, subgroups to individual set and fitting on loom for weaving as warp design.	244
<b>How to weave on a loom:</b> -Understanding terms and sequential processes involved in weaving operations with Ikat warp & weft. - Ability to undertake weaving operations with Ikat warp & weft.	208
<b>Costing of Woven Fabrics</b>	8
<b>Assessment</b>	32
<b>Total</b>	<b>832</b>



### 3.1.3 Dyeing:

Subjects to be Covered	Estimated learning hours
<b>Concepts of fibre &amp; yarn:</b> - Know the concepts of fibre & yarn and their types and introduction of impurities on Cotton / Silk Yarn.	8
<b>Treatment of yarn for Dyeing (Scouring, Bleaching, Souring, Degumming)</b> - Understanding the relevance and processes for treatment of cotton / silk yarns. - Use of different chemicals/acids etc. in scouring, bleaching/degumming, dyeing etc. Scouring, Bleaching, half bleaching etc.	96
<b>Dyestuffs and its Application on Yarn:</b> <ul style="list-style-type: none"> <li>- Classification of Dyestuffs; Natural and Synthetic</li> <li>- Application of Vat / Reactive / Acid / Metal Complex / Natural Dyestuffs on Cotton / Silk yarn</li> <li>- Importance of Colour Fastness – Washing / laundering, Light, Rubbing, Sublimation,</li> </ul>	296
<b>Assessment</b>	16
<b>Total</b>	<b>416</b>

### 3.2 Higher Level Training Programme:

#### 3.2.1 Weaving with Jacquard:

Subjects to be Covered	Estimated learning hours
<b>Concepts of Jacquard:</b> Understand the necessity / role of Jacquard in Handloom Weaving. - Understand process flow involved in handloom weaving with Jacquard. - Identify different types of Jacquard. Understand structure and functioning of loom with Jacquard. Understanding extra warp & extra weft. Identify Parts of Jacquard and its functioning. Identify the allied Accessories with jacquard like Card, Lace, Harness, Lingo etc. Understanding design, card, card cutting/punching, card lacing etc.	40



<b>Preparation of yarn:</b>	
Understanding relevance & processes for preparation of yarn for weaving with Jacquard.	40
<b>Concept of Loom preparatory processes:</b>	
Understanding structural chain of sequential process of designing, graph enlargement, insertion of suitable weave, Card Cutting/punching as per scheduled design, Card Lacing, Harnessing, extra weft/warp preparation for weaving with Jacquard	144
<b>Loom Setting for Jacquard:</b>	
- Understand assembling of a Jacquard. Mounting of Jacquard onto the loom for weaving.	216
- Mounting of card onto the Jacquard for weaving.	
<b>How to weave on a loom:</b>	
- Understanding terms & sequential processes involved in weaving preparations with extra warp & extra weft. Ability to produce fabric with jacquard design like small buttis, and large butta comprising of both free shuttle & interlock arrangement.	320
<b>Costing of Woven Fabrics:</b>	40
<b>Assessment</b>	32
<b>Total Hours</b>	<b>832</b>

### 3.2.2 Weaving with Jalla and Dobby:

Subjects to be Covered	Estimated learning hours
Understand the necessity/role and process of Jalla & Dobby in Handloom Weaving, identify different types of Dobby, understand structure and functioning of loom with Jalla & Dobby, understanding extra warp & extra weft, identify Parts of Dobby and its functioning, identify Jalla and its functioning and finally weaving with Odisha Ikat.	8
Understanding the relevance and processes for preparation of Jalla	16
Understand and demonstrate the structural make-up of sequential process of extra warp preparation for weaving with Dobby.	36
Demonstrate the design, fixation of pegs on grooved base of lattice as per design, mounting of lattice onto the cylinder for weaving.	68



Perform the sequential process of Extra Weft preparation for weaving with Jalla, mounting of Jalla onto the loom for weaving, understanding the design and preparation of Jalla with a particular design, change of Jalla setting for weaving with a different design and Odisha Ikat.	112
Demonstrate sequential processes involved in unwinding of readymade Ikat, identifying starting & end point of an Ikat design, weaving operations with extra warp & extra weft.	96
Adopt preventing measures relating to shuttle out tracking, fire catching during weaving & post weaving stage, infection of throat & lungs due to cotton lint etc.	16
<b>Practice of all processes</b>	40
<b>Assessment.</b>	24
<b>Total</b>	<b>416</b>

### 3.2.3 Guru – Sishya Parampara:

<b>Subjects to be Covered</b>	<b>Estimated size (learning hours)</b>
<b>Concept of Art, Traditional Motifs &amp; Designs:</b> -Understanding different features of art and motifs -Elements of Designs like texture, motif and colour	56
<b>Art and Graph:</b> -Drawing of different artistic designs on paper -Transferring Paper Design into Graph	224
<b>Raw Materials:</b> -Importance of yarn count and quality -Importance of Different Dyestuffs used for making motifs. -Importance of different fastness properties like washing, light, rubbing, etc.	24
<b>A. For Tie &amp; Dye Designs:</b> <b>Concept of Tie &amp; Dye (Ikat):</b> Understanding Tie & Dye (Ikat) Design. - Understanding various traditional Ikat designs of fabrics of Odisha. - Design & Colour selection for different types of fabrics. - Understanding Weft Ikat, Warp Ikat, Double Ikat and combined Ikat.	896



**Treatment of yarn for Dyeing:**

Understanding the relevance and processes for treatment of cotton / silk yarns.

- Use of different chemicals/acids etc. in scouring, bleaching/degumming, dyeing etc.
- Scouring, Bleaching, half bleaching etc.

**Preparation of Weft Ikat:**

- Preparation of subgroups. Winding of yarn in bobbin, warping & sub grouping.
- Preparation of groups.
- Transferring & mounting on frame.
- Understanding tying & dyeing, washing & drying, untying, separation from groups to subgroups, subgroups to individual thread and winding in pirn for making Tie & Dye Design on loom.

**Preparation of Warp Ikat:**

Preparation of yarn setup for fabric, warping, selection of subgroups, groups.

- Transferring & mounting on frame.
- Understanding tying & dyeing, washing & drying, untying, separation from groups to subgroups, subgroups to individual set and fitting on loom for weaving as warp design.

**How to weave on a loom:**

- Understanding terms and sequential processes involved in weaving operations with Ikat warp & weft.
- Ability to undertake weaving operations with Ikat warp & weft.

**B. Non-Tie & Dye Designs:**

**i. Dobby & Jalla Designs:**

- Understanding the necessity / role and process of Jalla & Dobby in Handloom Weaving,
- Understanding structure and functioning of loom with Jalla & Dobby
- Understanding extra warp & extra weft
- Understanding the relevance and processes for preparation of Jalla
- Demonstrating the structural make-up of sequential process of extra warp preparation for weaving with Dobby.
- Demonstrating the design, fixation of pegs on grooved base of lattice as per design, mounting of lattice onto the cylinder for weaving.
- Performing the sequential process of Extra Weft preparation for

896



weaving with Jalla, mounting of Jalla onto the loom for weaving, understanding the design and preparation of Jalla with a particular design, change of Jalla setting for weaving with a different design.

- Demonstrating sequential processes involved in unwinding of readymade Ikat, identifying starting & end point of an Ikat design, weaving operations with extra warp & extra weft.
- Adopting preventing measures relating to shuttle out tracking, fire catching during weaving & post weaving stage, infection of throat & lungs due to cotton lint etc.

## **ii. Designs with Jacquard:**

**896**

- Understanding the necessity / role of Jacquard in Handloom Weaving.
- Understanding process flow involved in handloom weaving with Jacquard.
- Understanding structure and functioning of loom with Jacquard.
- Understanding extra warp & extra weft.
- Identifying Parts of Jacquard and their functioning.
- Identifying the allied Accessories with Jacquard like Card, Lace, Harness, Lingo etc.
- Understanding the design, card, card cutting/punching, card lacing etc.
- Understanding the relevance and processes for preparation of yarn for weaving with Jacquard.
- Understanding structural chain of sequential process of designing, graph enlargement, insertion of suitable weave, Card Cutting/punching as per scheduled design, Card Lacing, Harnessing, extra weft/warp preparation for weaving with Jacquard
- Understand assembling of a Jacquard.
- Mounting of Jacquard onto the loom for weaving.
- Mounting of card onto the Jacquard for weaving.
- Understanding terms and sequential processes involved in weaving preparations with extra warp & extra weft.
- Ability to produce fabric with jacquard design like small buttis, and large butta comprising of both free shuttle & interlock arrangement.

## **Costing of Woven Fabrics**

**16**

## **Assessment**

**32**

## **Total**

**1248**



#### 4 ELIGIBILITY CRITERIA:

- Minimum 5<sup>th</sup> standard in case of Skill Up-gradation Training. In case of Guru Sishya Parampara Training the eligibility is weavers with basic level training .
- Able to read and write the local language.
- Age should be from 21 to 35 years except in case of Guru Sishya Parampara training where the age would be from 21 to 50 years.
- Preference shall be given to the applicants with higher qualification. If two candidates of same age group apply, higher qualification shall be given on priority basis.
- Minimum 3 years of experiences for Weaving with Jacquard, Jalla & Dobby and Guru Sishya Parampara Training.
- Fresher for Basic Weaving Training, Tie & Dye Making and weaving and Dyeing.
- The weavers already trained in a particular trade earlier should not be identified for the same type of training.
- There shall be a selection committee at District level i.e. District Level Monitoring Committee (DLMC) to finalize the selection of trainees under the chairmanship of District Collector. Other members of the DLMC are District Employment Officer, concerned Divisional Officer and representative of concerned lead WCS/SHG. The Zonal Officer will be the member convener.
- Wide publicity of the scheme shall be made by I.A. (Zonal Office) in the weaver concentrated areas for better awareness among the weavers and PWCS/SHG. The applications with the details shall be invited/ received from intending trainees and compiled by the lead WCS/SHG.
- The lead WCS/SHG shall prepare the list of intending trainees in the format (enclosed at Annexure-II) and shall submit the list to the Zonal Officer along with the resolution by the Committee of Management for executing such training. The Zonal Officer shall scrutinize the list through their field functionaries.
- Zonal Officer shall place the lists of trainees for all training programmes to be taken up in a particular year before the District Level Monitoring Committee (DLMC) meeting for finalization. The proceedings of the DLMC meeting along with the list of trainees shall be submitted by the Zonal Officer to the Directorate of Textiles, Odisha in the format at Annexure-II.



179

## 5 SELECTION OF MCM:

- The name of the MCM shall be selected from the empanelled list, approved by the Directorate of Textiles, Odisha from time to time.
- However, if the I.A wishes to incorporate new MCM in the empanelled list, may submit a fresh proposal to the Directorate of Textiles, Odisha for necessary consideration. The new MCM should possess with the requisite qualification and experience as detailed below.
  - ✓ The MCM should be a Diploma or Post Diploma in Handloom/Textile, or
  - ✓ National or State Awardee, or
  - ✓ National / State merit certificate holder, or
  - ✓ Skilled Master Weaver or Master Dyer, or
  - ✓ a Dyer worked in any reputed textile industry in the field of Dyeing & other wet processing of textiles.
  - ✓ Must have minimum 5 years practical experiences in the relevant field;
  - ✓ Should be well conversant with installation of Jacquard, Dobby, Jalla and well conversant with Dyeing procedure (concerned field of imparting training).

## 6 PURCHASE OF RAW MATERIALS AND TRAINING KITS:

The Raw Materials like yarn, Dyes & Chemicals and Training kits required for the training shall be purchased in a transparent manner from vendors empanelled by the centralised Purchase Committee under the guidance of Director of Textiles and Handloom, Odisha.

## 7 NORMS OF THE TRAINING PROGRAMME

- i. A banner / sign board will be displayed at the training venue.
- ii. Training hours should be 9 A.M. to 5 P.M. and in summer season from 6 A.M. to 11 A.M. and 3 P.M. to 6 P.M.
- iii. The training centre shall remain closed on Sunday & Govt. holidays.
- iv. One attendance register shall be maintained in the training venue where the trainees and the MCM would sign regularly on the working days. The copy of the monthly attendance register would be sent for preparation of bills.
- v. Stock Register for raw materials, tools & equipments and finished products shall be maintained by the executing agency and MCM and would be handed over to the implementing agency at the time of closure of the programme.
- vi. Each trainee will maintain a drawing copy with theory note during the training period.



- 128
- vii. Each participant will be given a certificate for his/her participation in the training to be issued by the zonal officer.
  - viii. A course syllabus as prescribed in the formal structure of the training above at sl. No.3 shall be displayed and meticulously followed.
  - ix. Information on availability of raw material / tools & equipments, marketing avenues etc. shall be disseminated during the training along with the costing of the products.
  - x. In case of Guru Sishya Parampara training, Entrepreneurship Awareness Programme shall be organised in which maximum 4 sessions/ classes shall be organized hiring resource persons including Bank / DIC Officials, Awardees/ Successful Handloom Entrepreneur. The remuneration to resource person for one session/class is Rs.500/-. The other norms are to be followed as in case of other Skill Up-gradation Training as indicated above.
  - xi. The financial outlay of each training programme is given at Annexure - I.

## 8 ASSESSMENT CRITERIA:

The outcomes of each training programme will be assessed / evaluated after completion of each training programme. During implementation of the Training Programme, Directorate should engage one or two persons from the Institute of Excellence to visit these training Centres compulsory to evaluate the training programme and the cost would be borne from the training programme. The institute of Excellence like College of Engineering & Technology (CET), Bhubaneswar, Institute of Textile Technology (ITT), Choudwar, Indian Institute of Handloom Technology (IIHT), Bargarh, SADHAC, Bhubaneswar or any other reputed and recognized agencies in the field of Textiles may be engaged to assess / evaluate the trainees. The successful trainees will be provided with a certificate indicating either **"Competent"** or **"Not yet competent"** which shall be developed by the Directorate. Parameters of evaluation under different training programmes are given below.

Sl. No.	Name of the Training	Outcomes to be assessed / evaluated	Qualifying Marks
1	Basic Weaving	To Identify types of Yan used in handloom industry. Also able to differentiate yarn with respect to count & quality parameters.	50%



1	Basic Weaving	Demonstration on different parts of a handloom like, Slay, Reed, Heald, Cloth Beam, Warp Beam, Shuttle Box, Picker, Buffer, Let-off & Take up motion, Temple, Treadles etc.	50%
		Perform Wet Processing like: Scouring & Bleaching of Cotton yarn & degumming and bleaching of Tassar/Silk Yarn, Sizing of Yarn.	
		Perform preparatory processes like Bobbin & Pirn Winding, Warping, Denting, Drafting, setting of warp Beam & Connecting Warp Beam to cloth beam.	
		Demonstrate different primary motions such as Shedding, Picking & Beating, Setting of treadles & rollers arrangement with heald shafts for shedding, Setting of picker buffer & picking ropes for picking. Control of movement of slay for beating. Able to demonstrate different Secondary motions like take up & let-off & their setting on loom.	
		Perform cutting of fabric as per length (Specification) folding of fabrics, coding & packing of fabric. Able to perform quality parameters for defect free fabrics like maintaining of selvedge, Joining of broken ends, avoiding shuttle trapping, maintaining uniform beating. Able to calculate the consumption of yarn & other raw materials and fix the conversion charges for pricing of the fabrics.	
		Adopt preventing measures relating to shuttle out tracking, fire catching during weaving & post weaving stage, infection of throat & lungs due to cotton lint etc.	
2	Tie & Dye making and Weaving	Trainees can discuss about variety of Cotton & Silk yarn, different system of counting, Motifs & Fabric Design, colour schemes, drawing of design motifs on drawing paper and conversion of the same on graph paper suitable for production in tie & dye.	50%
		Trainees can discuss about warp, weft, combined & double tie & dye making on yarn resist method and fabric tie & dye.	
		She/he can demonstrate on sub-grouping & grouping of threads for a tie & dye design as per desired motifs and also able to calculate required quantity of threads for a design with specific product like Bedcovers, Sari, Dress Material etc. The trainee can discuss types of tying frames used for warp & weft patterns.	



		She/he can demonstrate winding of weft / warp yarn for groups using wefting / warping tool, tying as per design for body, border & anchal of saree / dress material / bed cover.	
		Trainees can demonstrate on proper treatment of tied yarn for better absorbency & dyeing of the same using suitable dyestuffs like vat / azo free naphthols / acid / metal complex, untying of tied material, unwinding & preparation of weft / warp packages for end use.	
		She/he can explain about the preparation of ground warp for weaving.	
		Trainees can deliver practical demonstration on weaving of different varieties like Bedcovers, Sari, Dress Material etc.	
		She/he can be able to determine the costing/pricing of hand-woven fabrics.	
3	Dyeing	The trainee is able to acquire theoretical knowledge on concepts of fibre & yarn	
		She/He is able to acquire theoretical knowledge on different pre-treatments of yarn for Dyeing	
		The trainee is able to get theoretical knowledge on general concept of Dyeing	
		The trainee is able to narrate and demonstrate on process of Scouring of cotton & Degumming of silk	
		The trainee is able to describe and demonstrate details of bleaching & souring of cotton yarn.	
		The candidate is able to narrate/demonstrate on details of dyeing with various classes of dye stuffs on different classes of fibres/yarns.	
4	Weaving with Jacquard	Knowledge on necessity / role of Jacquard in extra warp/weft designing, process flow involved in it, different types of Jacquard, structure and functioning of loom with Jacquard, extra warp & extra weft, Parts of Jacquard and its functioning, allied Accessories like Card, Lace, Harness, Lingo, card, card cutting / punching, card lacing etc.	50%
		Knowledge on the relevance and processes for preparation of yarn for weaving with Jacquard.	
		Knowledge on structural chain of sequential process of designing, graph enlargement, insertion of suitable weave, Card Cutting/punching as per scheduled design, Card Lacing, Harnessing, extra weft/warp preparation for weaving with Jacquard	



		Knowledge on assembling of Jacquard, mounting of Jacquard onto the loom, mounting of laced cards onto the Jacquard for weaving.	
		Knowledge on terms and sequential processes involved in weaving preparations with extra warp & extra weft threads and ability to produce fabric with jacquard design like small buttis, and large butta comprising of both free shuttle & interlock arrangement.	
		Knowledge on determining the costing/pricing of hand-woven fabrics with jacquard design.	
5	Weaving with Jalla and Dobby	The candidate is able to understand the necessity / role and process of Jalla & Dobby in Handloom Weaving, identify different types and parts of Dobby, understand structure and functioning of loom with Jalla & Dobby, understanding extra warp & extra weft, identify Jalla and its functioning and finally weaving with Odisha Ikat.	50%
		The candidate is able to understand the relevance and processes for preparation of Jalla.	
		The candidate is able to understand and demonstrate the structural make-up of sequential process of extra warp preparation for weaving with Dobby.	
		The candidate is able to demonstrate the design, fixation of pegs on grooved base of lattice as per design, mounting of lattice onto the cylinder for weaving.	
		The candidate is able to perform the sequential process of Extra Weft preparation for weaving with Jalla, mounting of Jalla onto the loom for weaving, understanding the design and preparation of Jalla with a particular design, change of Jalla setting for weaving with a different design and Odisha Ikat.	
		The candidate is able to demonstrate sequential processes involved in unwinding of readymade Ikat, identifying starting & end point of an Ikat design, weaving operations with extra warp & extra weft.	
		Adopt preventing measures relating to shuttle out tracking, fire catching during weaving & post weaving stage, infection of throat & lungs due to cotton lint etc.	
		The candidate is able to perform of all processes.	



6.	Guru Sishya Parampara	<b>For Tie &amp; Dye Designs:</b>	
		Trainees can demonstrate about different features of artistic designs, motifs. He / she can able to convert paper designs into graphical form.	50%
		Trainees can discuss about variety of Cotton & Silk yarn, different system of counting, Motifs & Fabric Design, colour schemes, drawing of design motifs on drawing paper and conversion of the same on graph paper suitable for production in tie & dye.	
		Trainees can discuss about warp, weft, combined & double tie & dye making on yarn resist method and fabric tie & dye.	
		She/he can demonstrate on sub-grouping & grouping of threads for a tie & dye design as per desired motifs and also able to calculate required quantity of threads for a design with specific product like Bedcovers, Sari, Dress Material etc. The trainee can discuss types of tying frames used for warp & weft patterns.	
		She/he can demonstrate winding of weft / warp yarn for groups using wefting / warping tool, tying as per design for body, border & anchal of saree / dress material / bed cover.	
		Trainees can demonstrate on proper treatment of tied yarn for better absorbency & dyeing of the same using suitable dyestuffs like vat / azo free naphthols / acid / metal complex, untying of tied material, unwinding & preparation of weft / warp packages for end use.	
		She/he can explain about the preparation of ground warp for weaving.	
		Trainees can deliver practical demonstration on weaving of different varieties like Bedcovers, Sari, Dress Material etc.	
		She/he can be able to determine the costing/pricing of hand-woven fabrics.	
		The trainee is able to acquire theoretical knowledge on concepts of fibre & yarn. She/He is able to acquire theoretical knowledge on different pre-treatments of yarn for Dyeing.	
		The candidate is able to narrate/demonstrate on details of dyeing with various classes of dye stuffs on different classes of fibres/yarns.	
		<b>For Non-Tie &amp; Dye Design:</b>	
		<b>Dobby &amp; Jalla Design:</b>	



	Trainees can demonstrate about different features of artistic designs, motifs. He / she can able to convert paper designs into graphical form.	
	The candidate is able to understand the relevance and processes for preparation of Jalla.	
	The candidate is able to understand and demonstrate the structural make-up of sequential process of extra warp preparation for weaving with Dobby.	
	The candidate is able to demonstrate the design, fixation of pegs on grooved base of lattice as per design, mounting of lattice onto the cylinder for weaving.	
	The candidate is able to perform the sequential process of Extra Weft preparation for weaving with Jalla, mounting of Jalla onto the loom for weaving, understanding the design and preparation of Jalla with a particular design, change of Jalla setting for weaving with a different design and Odisha Ikat.	
	The candidate is able to demonstrate sequential processes involved in unwinding of readymade Ikat, identifying starting & end point of an Ikat design, weaving operations with extra warp & extra weft.	
	Adopt preventing measures relating to shuttle out tracking, fire catching during weaving & post weaving stage, infection of throat & lungs due to cotton lint etc.	
	The candidate is able to perform of all processes.	
	<b>For Jacquard Design:</b>	
	Trainees can demonstrate about different features of artistic designs, motifs. He / she can able to convert paper designs into graphical form.	50%
	Knowledge on structural chain of sequential process of designing, graph enlargement, insertion of suitable weave, Card Cutting/punching as per scheduled design, Card Lacing, Harnessing, extra weft/warp preparation for weaving with Jacquard	
	Knowledge on assembling of Jacquard, mounting of Jacquard onto the loom, mounting of laced cards onto the Jacquard for weaving.	
	Knowledge on terms and sequential processes involved in weaving preparations with extra warp & extra weft threads and ability to produce fabric with jacquard design like small buttis, and large butta comprising of both free shuttle & interlock arrangement.	
	Knowledge on determining the costing/pricing of hand-woven fabrics with jacquard design.	



(172)

## **9 DISPOSAL OF FINISHED PRODUCTS:**

- The costing of the finished products shall be made by a Valuation committee, comprising of the Technical persons, Elected Board of Management, one participant, Master Trainer and Representatives of lead WCS/SHG under the Chairmanship of concerned Zonal Officer immediately after completion of the training programme.
- It would be responsibility of the implementing agency to sell the finished products produced during the training programme at the rates recommended by the committee and deposit the sale proceeds to Govt. Treasury through treasury challan. In case some of the products found unsellable, the valuation committee may recommend handing over the products to the trainees with proper acknowledgement.
- In the case of Guru Sishya Parampara training, the finished products prepared during the training programme shall be sent to SADHAC for display / test marketing through Boyanika / Sambalpur Bastralaya / Amlan etc.

## **10 CREDIT LINKAGE:**

Since employment generation is a part & parcel of the skill up-gradation training, the bank linkage is a vital part. The trainees intending to be self employed must be facilitated with bank linkage through Weavers' Credit Card and other schemes.

## **11 MONITORING & EVALUATION:**

Monitoring of the training programme is highly essential for successful implementation of the programme. The Divisional Officer, District Employment Officer, Representatives of DRDA office, BDO and Local Public Representatives should be involved in every training programme. The Zonal Officer should review the progress at regular intervals. Apart from this, all financial transactions should be through RTGS or NEFT only and all Finance Department norms should be followed.

## **12 DOCUMENTATION & DATABASE OF TRAINEES:**

There shall be a documentation of the training at each stage of the programme. This shall be prepared both in hard & soft form for record. Documentation shall be included with the following aspects.

- i. Aim & Objective of training.
- ii. Bio data of MCM (Annexure -IV)
- iii. List of trainees.
- iv. Period & venue of training.
- v. Activities of training imparted in brief.
- vi. Details of the training with item wise financial sanction & expenditure.
- vii. Database of trainees (Annexure - III).
- viii. Photograph of inaugural day, closing day, during the training, distribution of training kits, product of training, exposure visit in case of training for Basic Weaving, assessment process of training etc.



ix. Shade cards in case of training for Dyeing.

x. Feedback of trainees.

### 13 OTHER CAPACITY BUILDING PROGRAMMES:

#### 13.1 Soft Skill Training:

##### a) EDP Training Programme:

To make acquainted with the Crafts markets, the weavers / Group leaders are provided with Entrepreneurship Development Programme for a duration of three days. The training course includes basic knowledge of Computer Training, Project report preparation, Calculation of Profit & Loss, Basic knowledge of GST on Handlooms, Motivation & Leadership, Capacity Building etc. This will be conducted at State as well as District level.

Budget for one programme is Rs.70,500/- at District level and Rs.1,12,500/- at State level. The financial parameters are given below.

##### District Level:

Sl. No.	Particulars	Amount in Rs.
1	Training Venue @Rs.500/- per day for 3 days	Rs.1,500/-
2	Training materials & equipments for trainees @Rs.200/- per participant for 30 participants	Rs.6,000/-
3	Working Lunch @Rs.100/- per participant for 3 days x 30 participants	Rs.9,000/-
4	Dinner including Tiffin & tea @Rs.100/- per participant for 3 days x 30	Rs.9,000/-
5	Hiring of vehicles for conveyance of Resource Person @Rs.1,000/- per day x 3 days	Rs.3,000/-
6	Honorarium to resource person @Rs.500/- per session for 10 sessions	Rs.5,000/-
7	Boarding & Lodging for trainer @Rs.500/- per day per trainee for out station trainer only ( Maximum limit of Rs.5,000/-)	Rs.5,000/-
8	Contingency & other administrative expenditure including accommodation expenses of trainees @Rs.100/- per participant x 30 participants	Rs.3,000/-
9	Wage compensation to the participants @Rs.300/- per day for 3 days x 30	Rs.27,000/-
10	TA for participants as per actual	Rs.2,000/-
	<b>Total</b>	<b>Rs.70,500/-</b>



**State Level:**

Sl. No.	Particulars	Amount in Rs.
1	Training Venue @Rs.5000/- per day for 3 days	Rs.15,000/-
2	Training materials & equipments for trainees @Rs.200/- per participant for 20 participants	Rs.4,000/-
3	Working Lunch @Rs.150/- per participant for 3 days x 20 participants	Rs.9,000/-
4	Dinner including tiffin & tea @Rs.200/- per participant for 3 days x 20 participants	Rs.12,000/-
5	Hiring of vehicles for conveyance of Resource Person @Rs.1,000/- per day x 3 days	Rs.3,000/-
6	Honorarium to resource person @Rs.1500/- per session for 10 sessions	Rs.15,000/-
7	Boarding & Lodging for trainer @Rs.1,000/- per day per trainee for out station trainer only ( Maximum limit of Rs.10,000/-)	Rs.10,000/-
8	Contingency & other administrative expenditure including accommodation expenses of trainees @Rs.500/- per participant x 20 participants	Rs.10,000/-
9	Wage compensation to the participants @Rs.300/- per day for 3 days x 20	Rs.18,000/-
10	TA for participants as per actual	Rs.15,000/-
	<b>Total</b>	<b>Rs.1,11,000/-</b>

**b) Management Development Programme (MDP):**

Need based subject specific Management Development Programmes like exports, packaging, Geographical Indication (GI), Market Intelligence Study, Salesmanship or similar other activities shall be organised for the stakeholders in the Handloom sector such as the officials of the Govt., office bearers of the cooperative societies & Self Help Groups (SHGs) and weaver Promoters and exporters working in the sector. This will be conducted at State as well as District level. The expenditure shall be made as per actual depending on subject and location to be approved by Director of Textiles & Handloom, Odisha.

**c) Computer Awareness Programmes:**

To acquaint with the day to day use of computers, the handloom weavers shall be provided with one month computer awareness programme at the district head quarter with the help of locally established computer training institute. The minimum entry qualification for the programme would be matriculate. Expenditure will be incurred as per necessity with approval of Govt. in H.T.&H. Department.



1167

**d) Design Development Programme:**

In order to enable the handloom weavers to produce market led design products, there will be a two months programme where one month is for the market study and one month for product development. The financial implications is given below.

Sl. No.	Component	Terms of Reference
1	Duration	2 Months ( One month for market survey and one month for training)
2	No. of Sample products	2 Sets ( Minimum 10 products each)
3	Raw Material	Rs.40,000/-
4	Wage loss for Handloom Weavers	Wage Compensation / Stipend for 30 participants @Rs.250/- per day
5	Docummentation and Photography	Rs.15,000/-
6	Space Rent, Miscellaneous expenditure (Stationery, telephone, refreshment, publicity, repair of equipment, videography etc.)	Rs.20,000/-
7	MCM support	Rs.15,000/- per month including TA & DA
8	Market Survey, intelligence gathering and test marketing, modification and participation in one marketing event	Rs.35,000/-
9	Designer's Fee	Rs.30,000/- per month including TA & DA

**e) Seminar, Workshop, Buyer Seller Meet & Conference:**

Regular interventions are necessary for improvement of Handloom Sector in respect of Marketing, Policy making, Product Development, Export growth of similar other activities. This can be done at National, State and District level. Expenditure will be incurred as per necessity with approval of Govt. in H.T.&H. Department.

**f) Exposure Visit:**

**Exposure Visit of Handloom Weavers:**

10- 20 weavers / ancillary workers in a batch will be taken to reputed handloom pockets/National level of Handloom fairs / Gift Fair and other important handloom cluster places as would be decided both inside and outside the state along with the 2 Officials of zonal offices as guide. The



duration of such exposure visit shall be ordinarily 10 days for outside the state or Country and 7 days for inside the state including journey period. But looking into the distance/ communication facilities such period may extend with due approval of Director of Textiles & Handloom, Odisha.

For the purpose the following expenditure shall be borne by the Govt.

- i. Actual bus fare / Sleeper class train fare.
- ii. DA @ Rs.200 per day per weaver / ancillary worker for inside the state and @ Rs.300 per day for outside the state.
- iii. Accommodation charge @ Rs.500 per day per member for outside state and @ Rs.300 per day for inside the state.
- iv. Local conveyance charges for the visit of weavers/ancillary workers to nearby handloom related clusters, offices, organisations etc. upto Rs.5000/- per day.
- v. Contingent expenses like entry tickets, first aid, purchase of sample items, local conveyance from Railway stations / Bus stand to lodging, Photography & small documentation etc. up-to Rs.500 per weaver / ancillary worker shall be allowed.
- vi. Documentation of the visit should be made in hard & soft copy.

**g) Exposure Visit of Officials:**

It is essential for the officials involved in promotion of Handlooms to proceed on exposure visit to different States to conduct study and suggest for improvement of the sector in our State. The officers of H.T.&H. Department, Directorate of Textiles, Odisha and Divisional / Zonal Offices will proceed in groups to different handloom pockets of different States for which programme is to be drawn up by the Directorate of Textiles and will be conducted with the approval of H.T.&H. Department. Exposure visit to other countries will also be conducted following standard Govt. Rules.

**h) Handloom Documentation Printing of Booklets, Books and Video Documentation:**

Booklets, Books, Coffee table books etc. are to be printed for all types of Handloom products for reference and development of the sector. Video films / documents will also be made for use in workshops, seminars, buyer seller meet and similar handloom promotion events. Directorate of Textiles, Odisha will initiate steps in this regard and ensure documentation utilising funds under this head as per necessity with approval of H.T.&H. Department.

**i) Design Sensitisation Programme:**

The programme is aimed at providing inputs regarding importance of design in creating new products as per the contemporary demands. The skilled handloom weavers in the sector will be sensitised through this one day programme. Directorate of Textiles, Odisha will initiate steps in this regard and ensure documentation utilising funds under this head as per necessity with approval of H.T.&H. Department.



**j) Training of Trainers:**

MCMs are being empanelled on a regular basis by the Directorate of Textiles, Odisha, who are imparting training under different programmes. They need basic orientation training to act as effective MCM in the field. An oneweek ( five days) training shall be made compulsory before they start functioning as MCM. Orientation will be given on the subjects like maintenance of records, Rules & regulations of Govt., Safety Precautions, Motivation techniques, current market trends etc. This programme will be implemented by SADHAC through agencies such as WSC, Bhubaneswar, CET, Bhubaneswar, IIHT, Bargarh, ITT, Choudwar etc. by engaging resource persons.

**Financial Parameters of the Programme:**

Sl. No.	Component	Terms of Reference
1	Duration	5 days
2	Venue	To be located by SADHAC
3	TA for the Trainers of 10 nos. actual limited to Rs.10,000/-	Rs.10,000/-
4	Accommodation for the MCM Trainees ( up to @Rs.500 per Trainee for 3 days x 10)	15,000/- ( Accommodation shall be arranged suitably at SIRD / MICM) etc. on payment
5	Study Materials @Rs.200/- per Trainer x 10	Rs.2,000/-
6	Remuneration to resource persons for 20 classes	Rs.20,000/-
7	Working Lunch @Rs.150/- per person per day	Rs.7,500/-
8	Dinner including tiffin & tea @Rs.200/- per person per day x 5 days x 10 persons	Rs.10,000/-
9	Contingency	Rs.10,000/-
	<b>Total</b>	<b>Rs.74,500/-</b>

**14 IMPLEMENTING AGENCY:**

Zonal Offices / SADHAC or any other suitable agency in the field of Textiles as approved by the Directorate shall act as the Implementing Agency (I.A.) for the training programme to be imparted in the district. They shall be responsible for timely & effective implementation of the training programme and utilisation of training cost in a transparent manner. The I.A. shall identify/select the lead WCS/SHG for execution of different training programmes in the Zone. If the trainees belong to a no. of PWCS / SHG or individual weavers, one particular PWCS / SHG shall be nominated as Lead



166

WCS/SHG by the Implementing Agency (Zonal Office). The name of the Lead WCS/SHG shall be finalised by the District Level Monitoring Committee (DLMC). The venue and period of the training shall be decided by the Implementing Agency for timely implementation of the training programme.

**15 MODE OF UTILISATION OF FUNDS:**

- i) On receipt of funds from the Directorate of Textiles, Zonal Officer shall transfer the same to the Bank Account of the concerned lead WCS/SHG immediately.
- ii) Bank Account no. of all the trainees & MCM must be obtained prior to commencement of training programme.
- iii) The Implementing Agency shall ensure the payments like stipend of trainees / Remuneration of MCM / cost of Raw Material / cost of training kits etc., by the lead WCS/SHG through NEFT / RTGS only. Care should be taken for payment of stipend & remuneration on monthly basis.
- iv) The training products shall be disposed off by the lead WCS/SHG on the recommended price of the Valuation committee. The sale proceeds must be deposited in the Govt. Treasury in proper Heads of Account within one month of completion of the Training Programme.
- v) Any unutilised fund must be deposited in the Govt. Treasury in proper Heads of Account within one month of completion of the Training Programme.
- vi) The Implementing Agency shall obtain necessary UC from the lead WCS/SHG in OGFR 7A with physical report, beneficiaries list, copy of all vouchers and documentation and shall submit the consolidated UC in OGFR 7A with physical report, beneficiaries list & documentation to the concerned Divisional Officer. The Divisional Officer shall submit the UC in OGFR 7A with his counter signature along with necessary physical report, beneficiary lists and documentation to the Director of Textiles & Handloom, Odisha.
- vii) The zonal officers shall coordinate with the banks, LDM and NABARD representatives in their district to enable the weaver entrepreneurs who have undergone training successfully to avail loan from the banks as per their need to enhance their business capacity. Besides, the information on tracking of trainees immediately after completion of the training programme at least for one year should be collected from the field in the prescribed format as enclosed at Annexure - V and submitted to the Directorate of Textiles, Odisha in every month.

\*\*\*\*\*



**FINANCIAL OUT LAY OF THE TRAINING PROGRAMMES**

<b>Sl. No.</b>	<b>Trade Name</b>	<b>Name of the component</b>	<b>Unit/unit cost</b>	<b>Training cost(Rs)</b>
1	Basic Weaving	Training Duration	6 Months	
		Batch capacity	20	
		Monthly Stipend per trainee	3,000.00	3,60,000.00
		Remuneration of MCM P.M.	10,000.00	60,000.00
		Raw material per trainee	4,000.00	80,000.00
		Rent for Training Centre & hiring of 10 Looms with Access. P.M.	15,000.00	90,000.00
		Local exposure visit of trainees	10,000.00	10,000.00
		Cost of Evaluation of Trainee by Third Party	600.00	12,000.00
		Supervision & Monitoring	3,000.00	3000.00
		Documentation & Other contingencies	20,000.00	20,000.00
		<b>Total</b>		<b>6,35,000.00</b>
2	Weaving with Jacquard	Training Duration	4 Months	
		Batch capacity	10	
		Monthly Stipend per trainee	3,000.00	1,20,000.00
		Remuneration of MCM P.M.	15,000.00	60,000.00
		Raw material per trainee	5,000.00	50,000.00
		Rent for Training Centre P.M.	5,000.00	20,000.00
		Cost of per loom & Jacquard	25,000.00	2,50,000.00
		Cost of Evaluation of Trainee by Third Party	600.00	6,000.00
		Supervision & Monitoring	3,000.00	3000.00
		Documentation & Other contingencies	20,000.00	20,000.00
		<b>Total</b>		<b>5,29,000.00</b>



3	Weaving with Jalla & Dobby	Training Duration	2 Months	
		Batch capacity	20	
		Monthly Stipend per trainee	3,000.00	1,20,000.00
		Remuneration of MCM P.M.	15,000.00	30,000.00
		Raw material per trainee	4,000.00	80,000.00
		Cost of Jalla Dobby	10,000.00	2,00,000.00
		Rent for Training Centre P.M.	5,000.00	10,000.00
		Cost of Evaluation of Trainee by Third Party	600.00	12,000.00
		Supervision & Monitoring	3,000.00	3000.00
		Documentation & Other contingencies	20,000.00	20,000.00
		<b>Total</b>		<b>4,75,000.00</b>
4	Tie & Dye Making and Weaving	Training Duration	4 Months	
		Batch capacity	20	
		Monthly Stipend per trainee	3,000.00	2,40,000.00
		Remuneration of MCM P.M.	10,000.00	40,000.00
		Raw material per trainee	5,000.00	1,00,000.00
		Cost of equipment for Tie & Dye making	5,000.00	1,00,000.00
		Rent for Training Centre P.M.	5,000.00	20,000.00
		Cost of Evaluation of Trainee by Third Party	600.00	12,000.00
		Supervision & Monitoring	3,000.00	3000.00
		Documentation & Other contingencies	20,000.00	20,000.00
		<b>Total</b>		<b>5,35,000.00</b>
5	Dyeing	Training Duration	2 Months	
		Batch capacity	20	
		Monthly Stipend per trainee	3,000.00	1,20,000.00
		Remuneration of MCM P.M.	15,000.00	30,000.00
		Raw material per trainee	2,000.00	40,000.00
		Cost of tool kits for Dyeing	6,000.00	1,20,000.00



		Rent for Training Centre P.M.	5,000.00	10,000.00
		Cost of Evaluation of Trainee by Third Party	600.00	12,000.00
		Supervision & Monitoring	3,000.00	3000.00
		Documentation & Other contingencies	20,000.00	20,000.00
		<b>Total</b>		<b>3,55,000.00</b>
6	Guru Sishya Parampara	Training Duration	6 months	
		Batch Capacity	15	
		Monthly Stipend per trainee	Rs.3,000/-	Rs.2,70,000.00
		Remuneration of Guru per month	Rs.20,000/-	Rs.1,20,000.00
		Raw Material per Trainee per month	Rs.1,000/-	Rs.90,000.00
		Rent for Training Centre per month	Rs.2,000/-	Rs.12,000.00
		Compensation allowance towards tools & equipment per trainee	Rs.1,000/-	Rs.15,000.00
		Supervision & Monitoring	Rs.3,000/-	Rs.3,000.00
		Documentation	Rs.3,000/-	Rs.3,000.00
		Contingency	Rs.3,000/-	Rs.3,000.00
		Entrepreneurship Awareness Programme (4 sessions)	Rs.500/-	Rs.2,000.00
		Packaging & Transportation of Finished products	Rs.10,000/-	Rs.10,000.00
		<b>Total</b>		<b>Rs.5,28,000.00</b>



## Detail Information about the Training Programme

### Annexure-II

1. Name of the Zone (Implementing Agency):
2. Name of the District:
3. Name of the lead WCS / SHG:
4. Name of the training programme:
5. Name of the MCM with address & contact no.
6. Venue of training with address:
7. Period of training:

Sl. No	Name of the trainee	Father's Name/ Spouse's Name	Age	Address	Name of the WSC/SHG/ NGO in which working /Individual	Category (S.C./ S.T./Gen.) & Male/Female	Presently producing fabric	Bank A/C No.	Name of the Bank	Whether BPL or Non-BPL	Remarks
1	2	3	4	5	6	7	8	9	10	11	12

### Annexure - III

#### DATA BASE OF TRAINEES (WITH PHOTOGRAPH)

1	Name of trainee	
2.	Father's / Husband's Name	
3	Date of Birth (Age)	
4	Sex	
5	Caste	
6	Educational Qualification	
7	Postal Address	
8	Bank name & Account no.	
9	Telephone/ Mobile No.	
10	Period of Training	
11	Name of the Training Programme	
12	Venue of the Training with address.	
13	Present status of employment	
14	Whether intending to avail bank linkage	



**BIO-DATA OF THE MCM (WITH PHOTOGRAPH)**

1	Name of the MCM	
2	Father's Name	
3	Date of birth (Age)	
4	Sex	
5	Postal Address	
6	Telephone/ Mobile No.	
7	Educational Qualification	
8	Experiences	

**Annexure - V**

**Information on Tracking of Trainees after Completion of Training Programme at least for 1 year**

**Name of the District:**

Sl. No.	Name of the Trainee	Male / Female	Address	Nature of Training undergone	Profession of the Trainee		Credit Link with bank			Average monthly income	
					before undergone Training	After undergone training	Bank Name	Amount	Whether default to the bank	before training	At Present
1	2		3	4	5	6	7	8	9	10	11

**Signature of the Zonal Officer**





**GOVERNMENT OF ODISHA**  
**DEPARTMENT OF HANDLOOMS, TEXTILES & HANDICRAFTS**

\*\*\*

**NOTIFICATION**

No. PT1-HTH-HLS-PHI-0010-2022/ 7751 /HT&H, Bhubaneswar dated 18/10/2023

After careful consideration, Government in HT & H Department have been pleased to enhance the stipend of the trainees and remuneration of the Master-Crafts-Persons ( MCPs) under different skill up-gradation trainings in Handloom & Handicraft sectors as detailed below :

**HANDLOOM SECTOR**


Sl No.	Types of Skill up-gradation Training	Level of Training	Stipend of Trainees under POHI	remuneration of MCPs under POHI
1	Dyeing	Group-A	6000/PM	22,500/PM
2	Weaving with Jacquard	Group-A	6000/PM	22,500/ PM
3	Weaving with Jalla & Dobby	Group-A	6000/PM	22,500/ PM
4	Basic Weaving	Group-B	6000/PM	20,000/ PM
5	Tie & Dye making and weaving	Group-B	6000/PM	20,000/ PM
6	Guru Shishya Parampara		6000/PM	30,000/PM (for National Awardee)/ Rs.25,000/- (for State awardee)
7	DESIGN DEVELOPMENT PROGRAMME	-	250/- per Day	30,000/PM (for National Awardee/ Rs.25,000/- (for State awardee)/ Rs.22,500/- (for MCP )



## HANDICRAFT SECTOR

Sl No.	Types of Skill Up-gradation Training	Category	Stipend of Trainees under PHI	Remuneration of MCPs under PHI
1	<b>BASIC LEVEL TRAINING AT SIDAC CAMPUS:</b>	Group-A	2000/PM	22,500/PM
		Group-B	2000/PM	20,000/PM
2	<b>HIGHER LEVEL TRAINING AT SIDAC CAMPUS:</b>	Group-A	3000/PM	22,500/PM
		Group-B	3000/PM	20,000/PM
3	<b>MASTER TRAINING AT SIDAC CAMPUS:</b>	Group-A	5000/PM	22,500/PM
4	<b>DISTRICT LEVEL INSTITUTIONAL TRAINING</b>	Group-A	2000/PM	22,500/PM
		Group-B	2000/PM	20,000/PM
5	<b>CRAFT VILLAGE PROGRAMME:</b>	Group-A	2000/PM	22,500/PM
		Group-B	2000/PM	20,000/PM
6	<b>MCP TRAINING PROGRAMME:</b>	Group-A	2000/PM	22,500/PM
		Group-B	2000/PM	20,000/PM
7	<b>GURU SHISHYA PARAMPARA (GSP)</b>	Group-A	5000/PM	30,000/PM (for National Awardee)/ Rs.25,000/- (for state awardee)
		Group-B	5000/PM	30,000/PM (for National Awardee/ Rs.25,000/- (for state awardee)
8	<b>DESIGN DEVELOPMENT PROGRAMME</b>	Group-A Group-B	300/Per Day for 25 days	30,000/PM (for National Awardee)/ Rs.25,000/- (for State awardee)/ Rs.22,500/- (for MCP )

By Orders of the Governor

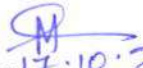
  
 (Dr. Arabinda Kumar Padhee)  
 Principal Secretary to Government

17.10.2023




Memo No. 7752 /HT&H, Bhubaneswar dated 17/10/2023

Copy forwarded to the Director of Textiles, Odisha/ the Director of Handicrafts, Odisha / Member Secretary, OHHDPC, Bhubaneswar, Odisha for information and necessary action.

  
17.10.2023  
Joint Secretary to Government


Memo No. 7753 /HT&H, Bhubaneswar dated 17/10/2023

Copy forwarded to all Zonal Officers/DDTs/ADTs/all DDH/all ADH/Member Secretary, SIDAC for information and necessary action.

  
17.10.2023  
Joint Secretary to Government


Memo No. 7754 /HT&H, Bhubaneswar dated 17/10/2023

Copy forwarded to the PS to Hon'ble Minister, HT&H for kind information of Hon'ble Minister /OSD to Principal Secretary to Government, HT&H Department for kind information of Principal Secretary,

  
17.10.2023  
Joint Secretary to Government

Memo No. 7755 /HT&H, Bhubaneswar dated 17/10/2023

Copy forwarded to the PS to Special Secretary /Additional Secretary/ Joint Secretary/ FA-cum-Joint Secretary/ All Officers/ Handloom Section/ Handicraft section of HT&H Department for information and necessary action.

  
17.10.2023  
Joint Secretary to Government