



**OFFICE OF THE SAMBALPURI BASTRALAYA HANDLOOM  
COOP. SOCIETY LTD, BARGARH. ODISHA-768028**  
**TEL:(Office) – (06646) 230472, (06646) 296223**  
**Email :- sambalpuribastralayabgh@gmail.com Web site:-sambalpuribastralaya.com**

# **TENDER CALL NOTICE**

**FOR**

**RUNNING OF GARMENT  
MANUFACTURING UNIT**

**AT – SAMBALPURI BASTRALAYA, BARGARH, ODISHA.**



**TENDER PAPERS FOR**  
**RUNNING OF GARMENT MANUFACTURING UNIT**  
**AT – SAMBALPURI BASTRALAYA , BARGARH, ODISHA**

GENERAL CONDITIONS :

DETAILS OF CONTRACT:

SCHEDULE OF ACTIVITIES:

COST OF TENDER PAPER : Rs. 500/-(Rupees Five Hundred) only  
Per each set

ISSUED TO : M/s .....

.....against

Money Receipt No.....

Dt.....

**CASHIER**

LAST DATE & TIME

FOR RECEIPT OF TENDER: 02.08.2022 LATEST BY 4.00 P.M

DATE & TIME FOR OPENING OF TENDERS: 03.08.2022 AT 4.00 P.M.

**PLEASE DELIVER AT**

**“MARKETING SECTION”**

**SAMBALPURI BASTRALAYA HANDLOOM CO-OPERATIVE SOCIETY LTD**  
**BARGARH, ODISHA – 768028**



## **TENDER CALL NOTICE**

No. 1256

Dated -12.07.2022

Sealed tenders/quotations are invited from experienced individual/ company to run Garment Manufacturing Unit at Sambalpuri Bastralaya HLCS Ltd., at Bargarh, Odisha.

Detailed Tender Notice can be had from the Marketing Section of the office on payment of Rs.500/- (Five Hundred) only (Non-Refundable) during office hour i.e. from 10.00 AM to 5.30PM upto the date **01.08.2022**. The Documents can also be available/downloaded from the Website [www.sambalpuribastralaya.com](http://www.sambalpuribastralaya.com) and submitted by due date and time along with the Tender Paper Cost in shape of Cash challan or Bank Draft/Bankers Cheque on any Nationalized Bank drawn in favour of Sambalpuri Bastralaya Handloom Cooperative Society Ltd., Bargarh

Tenderers are required to deposit a refundable security deposit of Rs.25,000/- in the form of Cash Challan/Bank draft/Bankers Cheque drawn on any Nationalized Bank favouring M/S. Sambalpuri Bastralaya Handloom Cooperative Society Ltd., Bargarh as earnest money deposit within 15 days of qualifying the tender .

Tenders can be submitted by the intending tenderers latest by 4.00 P.M on **02.08.2022** in the Marketing Section of the office of the Sambalpuri Bastralaya HLCS Ltd., Bargarh. Tender must be submitted along with the copy of the PAN Card/ GST Certificate/ IT return failing which the tender will be summarily rejected and will not be considered. No Quotation/Tender shall be received after the stipulated date and time.

Tender will be opened on 03.08.2022 at 4.00 P.M. in the presence of Tenderers in the office chamber of President, Sambalpuri Bastralaya HLCS Ltd., Bargarh.

The tenderers shall have to start production operation within one months after signing the contract, and only those tenderers who have the necessary expertise to produce defined garment within the factory with available infrastructure on strict quality control environment and can maintain on time delivery schedule always should submit the tenders on the above address. There should be a signed contract for 05years. The rate of cutting of materials, sewing cost and other cost shall be indicate separately in the tender for its consideration. During the contract period the individual/company should manufacture garment (from cut to pack) and will bear all production operation costs towards manufacturing activity. The company/individual will maintain the production facility and bear all maintenance and running cost including consumption of electricity of the unit. For further technical clarification tenderer may sent e-mail to [sambalpuribastralayabgh@gmail.com](mailto:sambalpuribastralayabgh@gmail.com).

The undersigned reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

**Managing Director**



**SAMBALPURI BASTRALAYA HANDLOOM CO-OPERATIVE  
SOCIETY LTD BARGARH, ODISHA – 768028**  
**GENERAL CONDITIONS**

Sealed tenders/quotations are invited from experienced individual/ company to run Garment Manufacturing Unit at Sambalpuri Bastralaya HLCS Ltd., at Bargarh, Odisha.

1. The selected vendor will have to start production within one month after signing the contract, and only those tenderers who have the necessary expertise to execute production( full finish) within the stipulated time should submit the tenders on the above address.
2. The vendor will be responsible for up keep and maintenance of the entire installation (machines and utilities) work done by the company till the closing of the contract period and have to pay a monthly rent to the company;
3. He shall therefore, have to ensure for proper delivery of the products to be manufactured in this garment unit to the satisfaction of the undersigned as per the standard quality of stitching for formal and causal shirts, Kurta, Blazer, Modi Jackets and ladies wears. Managing Director, Sambalpuri Bastralaya Handloom Cooperative Society ltd, Bargarh reserves the right to reject any or all tenders without assigning any reason or to accept any portion of the tender and award the remaining work to any other vendor.
4. No part of the contract will be sub-let without the prior written permission of the Managing Director, Sambalpuri Bastralaya Handloom Cooperative Society ltd, Bargarh.
5. All the tenderers should fill the rate tendered in figures as well as in words. The tender form may be filled in English and all entries made by hand and written in ink/printing. Over writings in rate is not permitted. All corrections should be attested by the tenderers with his initials as many times as corrections occur. Each page of the Tender Form and other related papers submitted there- with should be signed by the tenderers. Any discrepancy in the rates written in figures and words, then the rates written in word is final. Similarly discrepancy in the rates quoted for unit rate and total amount, then the rate quoted for unit is final.
6. The Tenderers are required to deposit a refundable security deposit of Rs.25,000/- in the form of cash challan/Bank draft/Bankers Cheque drawn on any Nationalized Bank favouring M/S. Sambalpuri Bastralaya Handloom Cooperative Society Ltd., Bargarh as earnest money deposit within 15 days of qualifying the tender.

The above deposit of the contractor/vendor shall remain as security for due execution of the work and bear no interest which will be refunded on completion of the contract to him/them.



7. While submitting the tender, the tenderers should submit the following:-
- 1 Authentic proof of the work made in any reputed organization similar nature and value with any Govt./Reputed institutions etc in a single work order and its certificates etc.
  - 2 Pan No./Income Tax return as required for the Tender process.
  - 3 A list of works of similar nature executed given details of their magnitude, cost and time within which works were completed.
  - 4 Copy of registration, GST /Service Tax Certificates from concerned authorities if any. Any tender not accompanied by requisite documents mentioned herein above is liable to be invalid.
8. The Vendor shall have to submit the declaration for deduction of PF/ESI/Insurance if any of their persons to be engaged in the Garment Unit and shall responsible for deposit of their PF/ESI/Insurance premium on his risk. The successful venders shall have to submit the copy of the PF/ESI returns each month to this office for our records and uploading of data in our PF sites for inspection of the PF Authority.
9. The Managing Director, Sambalpuri Bastralaya Handloom Cooperative Society Ltd, Bargarh is not bound to accept the lowest tender and reserves the right to reject any or all tenders without assigning any reasons. Conditional tender in any form whatsoever will not be qualified/consider and will be liable for outright rejection.
10. The Managing Director/ Authority will read and include Managing Director, Sambalpuri Bastralaya Handloom Cooperative Society Ltd, Bargarh who is awarding of work for running of Garment Manufacturing Unit at Bargarh,.
11. No addition or alternation of infrastructure can be made by the vender in the unit.
12. All dispute is subject to local jurisdiction.

**Sd/-**

**Managing Director**

Sambalpuri Bastralaya Handloom  
Cooperative Society Ltd, Bargarh

**Accepted  
Contractor/Vendor**



**STANDARD SPECIFICATIONS/SCHEDULE OF QUANTITIES  
FOR THE QUOTATION FOR  
RUNNING OF GARMENT MANUFACTURING UNIT**

<b>Name of the work- Running of Garment Manufacturing Unit at Sambalpuri Bastralaya Handloom Co-operative Society Ltd., Bargarh.</b>			
Item No	Description	Rate per unit (in figure and words)	Total amount
A	<p><b><u>Production</u></b></p> <p>1) The vendor should have necessary expertise to produce following product lines such as-</p> <p>Men's shirt- Formal &amp; causal. Kurta (gents) Women's top( ladies blouse) Ladies top (kurty) Salwar suits (pairs) for women's Uniform -(Pairs)- school Uniform- Colleges (only shirt) Blazer (Man's &amp; Women's) Modi Jacket</p> <p>For first 06 months- Shirts, women's top , salwar suit pair Kurta, Kurty, Blazer, Modi Jacket &amp; Uniforms -1000pcs. From 7 month to 12 month- -do- -1500pcs. From 1 year to 02 years- -do- -2000pcs. From 02 year to 03 years -do- -3000pcs.</p> <p>2) The vendor will be responsible for maintaining the entire installation ( machine and utilities) and will have to pay a nominal monthly rent to Sambalpuri Bastralaya for using the facilities till the closing of the contract period.</p> <p>3) Sambalpuri Bastralaya stands guarantee for the following minimum production quantity to the vendor as follows-</p> <p>4) The selected vendors should sign a contract for minimum of 5 years which shall be discontinued with prior notice of 3 months time from either sight with sufficient reasons.</p> <p>5) The vendor shall therefore have to ensure proper delivery of the products within 30days of receiving the fabrics and production materials from Sambalpuri Bastralaya and supply finished goods (with packing) as per quality control manual of Sambalpuri Bastralaya and any quality damages shall immediately be settled without any extra cost and un-repair goods value will be debited to the account.</p> <p>6) The vendor will run the production centres as per govt. rules and regulation and have to pay PF., ESI etc as per factory Act and Rules to its employees on its own cost. Sambalpuri Bastralaya will not be bothered about the same.</p>		
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	<p>7) Vendor cannot sub-let any part of the contract to any outsider and produce all merchandise in house only.</p> <p>8) The manufacturer(vendor) shall not use any materials other than those specified in approved samples.</p> <p>9) After utilizing the production capacity of Sambalpuri Bastralaya the vendor can outsource of its own product and manufacture the same in the unit. However, he cannot produce any local competitor's products within the factory.</p> <p>10) The rate quotes by the vender shall be of for cutting, stitching(sewing) and packaging of each items separately.</p> <p>11) The authority reserves right to reject or cancel the work to be allotted to the tenderer partly or fully without assigning any reason thereof.</p>		

Accepted  
Contractor/Vendor

Managing Director  
Sambalpuri Bastralaya HLCS  
Ltd., Bargarh